

ISO/IEC JTC 1/SC 32/WG2 N 1451a

Date: 2010-08-11

REPLACES: N 1451

ISO/IEC JTC 1/SC 32

Data Management and Interchange

Secretariat: United States of America (ANSI)
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DOCUMENT TYPE	Meeting Announcement
TITLE	Notice of Interim Meeting for ISO/IEC JTC1/SC32/WG2, 15-19 November 2010, Redwood Shores, California, United States
SOURCE	WG2 - Denise Warzel- Convener
PROJECT NUMBER	
STATUS	Meeting notice and draft agenda for working group for review and comment - please provide proposed changes or additions to the WG2 Convener within 2 months. Further details on logistics will follow
REFERENCES	
ACTION ID.	FYI
REQUESTED ACTION	for review and comment - please provide proposed changes or additions to the WG Convener within 2 months. Further details will follow
DUE DATE	Oct 1, 2010
Number of Pages	4
LANGUAGE USED	English
DISTRIBUTION	P & L Members SC Chair WG Conveners and Secretaries

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*Farance Inc. administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

TITLE: Notice of WG2 Interim Meeting ISO/IEC JTC1/SC32/WG2 Metadata 15-19 November 2010 in Redwood Shores, California, United States

SOURCE: WG2 Convenor

DATES: Monday 15th – Friday 19th, 2010

VENUE: Sofitel Hotel, Redwood Shores, California, United States

TIME: 9:00-17:00 Daily

PURPOSE: To progress the Work Programme of WG 2..
There will be editing sessions for WG2 projects . and an ad-hoc meeting has between WG4-WG2 to discuss Use Cases for WG4 work items

STATUS: Draft Agenda, please provide requested updates to WG2 Convenor within 2 months of meeting date.

ACTION: For review and comment.

REFERENCE DOCUMENTS:

DISTRIBUTION: WG2 Members

ATTACHMENTS: Call for Editing Sessions

**Notice of WG2 Interim Meeting in Redwood Shores, California, United States
15-19 November 2010**

The WG2 Interim meeting is being held at a facility in close proximity to the Oracle offices in Redwood and offers the ability of members to attend ad hoc sessions with WG4. They will meet during the day from 0900 to 1130 and from 1300 to 1700 at the Redwood Shores Sofitel Hotel in Redwood Shores California. <http://www.sofitel.com/gb/hotel-0922-sofitel-san-francisco-bay/index.shtml>

There are no restrictions on access to the meeting rooms which could impede or prevent the participation of any delegate at this meeting. Access to the meeting facilities is open to everyone with a valid reason to enter (e.g., attending a meeting) and is not restricted for any reason associated with race, creed, national origin, place of residence, employer, gender, sexual preference, age, or health. There are no security considerations associated with the meeting facility, although visitors may be asked to identify themselves and specify the name of the meeting they're attending at the facility. Hotel and meeting logistics will follow. Voluntary facilities fees in the range of US \$100 to \$150 per person will be requested from the participants.

Monday,	15 Nov 2010	0900–1700	WG2 project editing sessions, as needed
Tuesday,	16 Nov 2010	0900–1700	WG2 project editing sessions, as needed
Wednesday,	17 Nov 2010	0900–1700	WG2 project editing sessions, as needed
Thursday,	18 Nov 2010	0900–1700	WG2 project editing sessions, as needed
Friday,	19 Nov 2010	0900–1700	WG2 project editing sessions, as needed

Editors of documents open for editing must be prepared for discussion of comments. Please contact the WG2 Convener to schedule time on the agenda.

All documents for discussion/editing will be made available prior meeting discussions for review by participants.

Requests for any special editing sessions to be considered for the detailed agenda should be sent to the WG2 Convener as soon as possible.

Attendees needing an Invitation please send your request to local country host:

In your email request, please include, Given(First) name, Surname(Family), Company Name and Mailing Address.

Ms. Denise Warzel
WG 2 Convenor
National Cancer Institute
Rockville, MD 20857
USA
warzeld@mail.nih.gov
+1-303-722-9446 voice
+1-303-777-1419 fax


A block of rooms is being set aside at the Sofitel in Redwood City. I expect to have the reservation code/meeting name **JTC 1/SC 32/WG 2 Interim Meeting** after August 26th, 2010. The room rate will be \$155.00 per night.


Address: 223 Twin Dolphin Drive
Town: REDWOOD CITY
Zip Code: 94065
Country: UNITED STATES
Tel: (+1) 650/598-9000
Fax : (+1) 650/598-0459
E-mail: H0922@sofitel.com



Welcome to our Sofitel San Francisco hotel, an exclusive 'corporate resort' reputed for its refinement, considerate service and attention to detail. Whether you are visiting for pleasure or business, you will savor this truly unique San Francisco hotel, a total immersion in comfort! Enjoy the superbly appointed accommodations in tranquil surroundings fanned by gentle breezes. Ideally situated between San Francisco and San José, this 4-star San Francisco hotel is only minutes from the airport.

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HOTEL

Address : 223 Twin Dolphin Drive
Town : 94065 REDWOOD CITY
Country : UNITED STATES
Tel : (+1)650/598-9000
Fax : (+1)650/598-0459
E-mail : H0922@sofitel.com
Hotel code : 0922

Hotel Manager : Mr John HUTAR
Head Chef : Mr. Emmanuel Robert

Other hotel information Number of rooms :421

Airport : OAKLAND INT'L 22 Miles
SAN FRANCISCO INT'L 10 Miles
SAN JOSE INT'L 25 Miles

Free Shuttle : 06H00-23H00 to/from SFO Airport

Railway Station : BELMONT / SAN CARLOS

Location and access



From the south, take highway 101 north. Exit for Holly Street, then follow signs for Redwood Shores Parkway. At the second traffic lights turn left onto Twin Dolphin Drive. The hotel is half a mile along on the right hand side. From the north, take highway 101 south. Exit for Ralston, then follow signs for Marine Parkway. At the third traffic lights, turn right onto Twin Dolphin Drive. The hotel is half a mile along on the left hand side.

► DIRECTIONS TO YOUR HOTEL

Hotels in the area include:

1. The Sofitel Hotel in Redwood Shores (Meeting Venue)

Address: 223 Twin Dolphin Drive
Town: Redwood City
Zip Code: 94065
State: California

Country: United States
Tel: (+1) 650/598-9000
Fax : (+1) 650/598-0459
E-mail: H0922@sofitel.com

2. TownePlace Suites Redwood City Redwood Shores

Address: 1000 Twin Dolphin Drive
Town: Redwood City
State: California
Zip Code: 94065
Country: United States
Phone: (+1) 650-593-4100
Fax: (+1) 650-593-8600
Toll-free: (+1) 800-257-3000

3. Best Western Redwood City

Address: 316 El Camino Real
Town: Redwood City
State: California
Zip Code: 94062
Country: United States
Phone: (+1) 650-366-3808
Fax: (+1) 650-364-9380